



Training Overview



Training Offering (via LMS)



Certification



Academia Program



Training Partners



Learning Community



FAQ

Updated: July 25th, 2020



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Document Update History

Date	Changes
July 25 th , 2020	Minor update to PDT 1.0 section
July 18 th , 2020	PDT 2.0, ROM 2020, Decipher, Environment Training
April 15 th , 2020	Online Help, Basic Training Videos, Developer Portal, CoV-19 Update
September 19 th , 2020	BP University Launch BP Trial / Learning Edition Launch

Blue Prism Portal

The Blue Prism portal is the starting point for access to structured training, tutorials, guides, templates, software downloads, FAQs, support, etc. Please start by registering for BP Portal access at <https://portal.blueprism.com/>. BP Portal credentials will grant access to Blue Prism University, the BP Digital Exchange, and BP Communities.

Customers can also identify contacts who should have access to the software download(s) and support system. These nominated contacts will have elevated BP Portal access which unlocks the Product and Customer Support tabs.

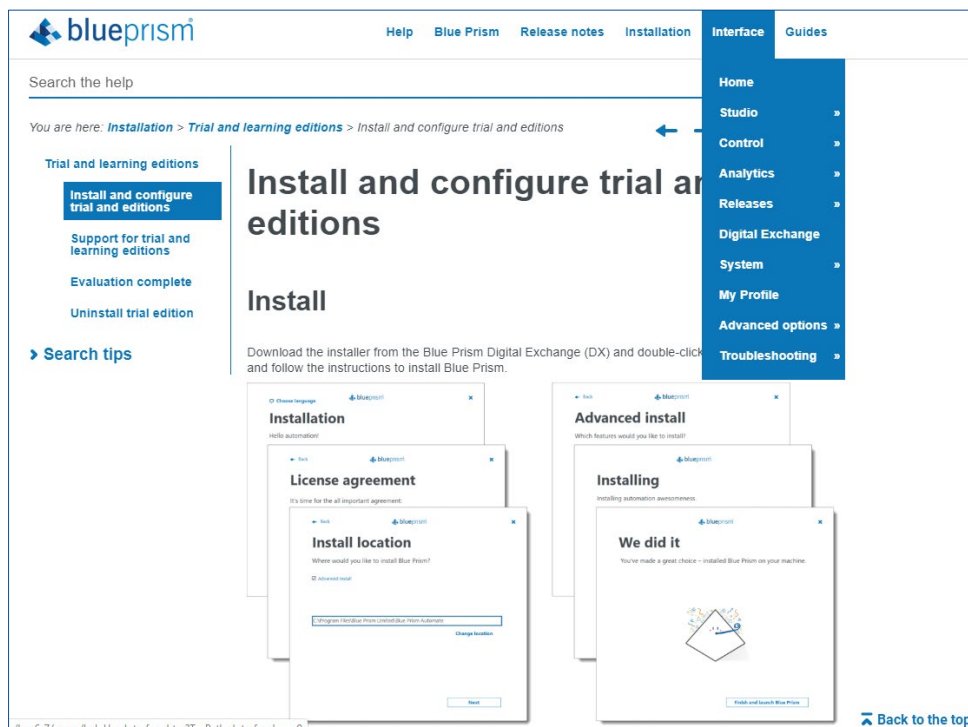
Online Help

Blue Prism 6.7 introduced a server-based HTML5 version of the in-product help. This provides users with a more contemporary, easily accessible user interface that includes enhanced features and provides a better user experience. The new help can be viewed on multiple devices and has a responsive, flexible layout. As this help is no longer contained within product releases, the content can be updated as and when required, ensuring the information is accurate, up-to-date, and addresses the needs of users.

Selecting 'help' from within Blue Prism 6.7 or later will open the online help based on the language of your Blue Prism user interface. The online help for English, Japanese, Chinese, French, and German is also directly accessible at http://bpdocs.blueprism.com/home.htm?_ga=2.140512245.612630472.1593980610-2032270074.1590073782.

Offline Help can also be enabled within Blue Prism 6.7 or later. This can be toggled in Blue Prism under the System > System - Settings screen.

BP V6.7 ONLINE HELP



Blue Prism customers can also access an extensive the FAQ on the Support Center at <https://portal.blueprism.com/customer-support/support-center#/path/>.

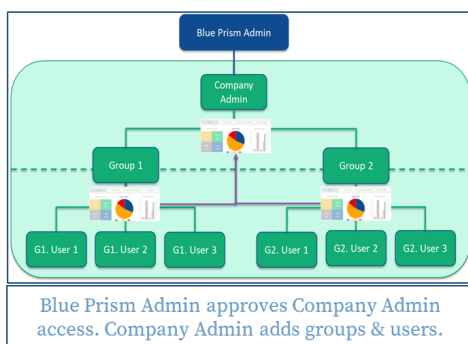
Process Discovery Tool 1.0

A successful RPA implementation requires a sustainable pipeline of automation opportunities. Blue Prism's web-based Process Discovery Tool (PDT) helps teams to quickly assess the processes most suitable for automation, rank hard dollar impacts, and visualize RPA program progress.

The free Process Discovery Tool can be accessed via the BP Portal and training can be found on Blue Prism University. The PDT begins with a process profiling questionnaire to collect automation readiness, followed by quadrant visualizations and reports detailing prospective benefits, process inventory management, and then post automation review to track actual benefits realized. The PDT complements existing methods for process pipeline management, as well as process mining solution from alliance partners such as TimelinePI, FortressIQ, and Celonis.

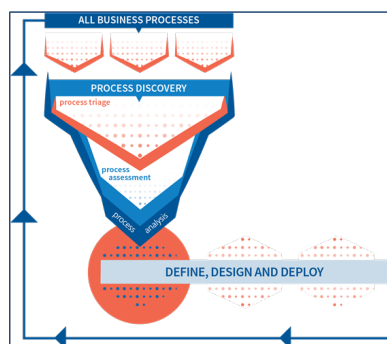
PROCESS DISCOVERY TOOL BASICS

Group-Based Access



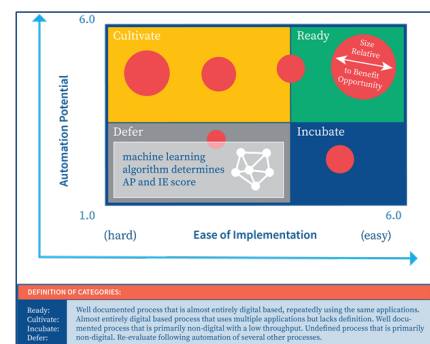
- Centrally controlled & customizable access groups
- Objective and consistent evaluation between business units

Inventory Management



- Rapidly triage processes through initial assessment
- Track readiness for automation and benefit opportunity

Process Assessment



- Visualize Automation Potential compared to Ease of Implementation
- Enable conversation between Process Analyst and the Subject Matter Experts

Each customer should designate an individual as the corporate administrator of the Process Discovery Tool. This administrator can then create assessment groups and grant various levels of permissions to anyone else in the company with an active BP portal account. Your administrator can request access to the tool at <https://portal.blueprism.com/products/pat>.

In addition to Blue Prism's portal-based visualization of the Process Discovery Tool dashboards, data from the platform can be exported and visualized through Excel or more advanced BI tools.

Blue Prism Discover is an upcoming suite of solutions aimed to assist with the identification of candidates for automation in a way that enables organizations to prioritize an automation pipeline, keep it healthy, and unlock the scaling of automation capabilities. The Process Discovery Tool will be retired in Q4 of 2020; in its place we will be releasing the Blue Prism Process Assessment Tool (PAT), which will be the first solution within Discover. Exact dates are yet to be confirmed but current target for release of the PAT seem to be early September 2020.

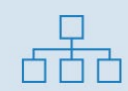
Unlike the current 6-point scale in PDT 1.0, the new tool utilizes Yes/No, numerical inputs, and an overall rework of new questions. As a result, it is not possible to automatically map data sets from the 1.0 to the 2.0 tool. A panel of advisory customers collaborating with Blue Prism on the new Discover platform favoured this approach over incremental upgrades within the limits of the current platform.

The BP Discover Product Management team will advise on best practices for retaining PDT 1.0 data as release plans are finalized.


Blue Prism Digital Exchange

The Digital Exchange (DX) is an extension of the Blue Prism platform that provides easy access to a wide variety of intelligent automation “Skills”, open API’s, downloadable connectors and reusable Visual Business Objects (VBOs). Over 426 assets were published on the Digital Exchange in the first 15 months. These turn-key solutions are rapidly expanding as a result of internal hack-a-thons, delivery partners, community contributors, and co-development with our Technology Alliance Partners (TAP). While most training can be found on Blue Prism University, assets for BP Basic Training are currently accessed through the Digital Exchange.


Get to know your toolbox




Processes ➤



Functions ➤



Connectors ➤



AI Skills ➤

The Blue Prism DX can be accessed at <https://digitalexchange.blueprism.com/dx/> using your BP Portal Credentials. Customers can also sign-up for a “Private Digital Exchange” for an internal curation of assets.

The screenshot shows the Blue Prism Digital Exchange (DX) website. At the top, there's a navigation bar with links for About, Explore, Partner, Community, Developers, and Trial, along with a search bar. Below the navigation, the main heading is "Explore Digital Exchange Assets". There's a search input field and a "SEARCH" button. Below the search, there are tabs for "New", "Popular", "Updated", "A-Z", and "COVID-19". The main content area displays a grid of asset cards. Each card includes a title, a brief description, a logo, a list of features, and a star rating. On the right side, there are "Asset Filters" for Asset Type, Process, Function, Connector, Technology, Industry, Department, Support, Blue Prism Supported Version, Target Company Size, License, Price, Fulfillment, Deployment Model, Works With, and Solution Type.

DX Developer Portal

The 'Developers' tab on the Blue Prism Digital Exchange opens the DX Developer Portal. This is a hub which links together a variety of Blue Prism assets with a specific focus on 'Developer', or more appropriately 'Programmer' related topics. For example:

- Documentation on Web Services and Command Line tools
- Introductory project samples for using Code Stages, which extend to Python and PowerShell Scripting
- Guidance on submitting assets to the Digital Exchange
- Videos for a more programming-centric audience

Several of these assets can be found in other locations across BP University, Portal Documentation, etc., but most technical developers may want to bookmark this site. The DX Developer Portal can be directly accessed at <https://digitalexchange.blueprism.com/site/global/developer/>.



blueprism DX About Explore Join Community Developers Trial

Digital Exchange (DX) Developer Portal

Building digital transformation, one asset at a time.

Documentation Instructional Videos DX Developer Community Make a Wish

Welcome to the Blue Prism Digital Exchange (DX) Developer Portal

- Quickly & securely gain access to reference documentation
- Simplify the learning process with comprehensive support and DX community forums
- Communicate, explore, test & consume

BP Learning Communities

Blue Prism encourages all customers to actively engage with our teams and peers in an open platform to share, learn and create. Blue Prism Communities, including the new Learning Community, serve as a forum where users, partners, professors, students and more can access the wealth of communal knowledge and support to further enhance their professional RPA development.

- Participate in Strategy, Tech Chat, Digital Exchange, and Industry forums
- Share enhancement requests, ideate on existing requests, and track the status of development on the Ideas Portal
- Attend exclusive online & in-person meet-ups, webinars & more

The Blue Prism Community can be accessed at <https://community.blueprism.com/home> using your BP Portal Credentials.

Blue Prism University

Blue Prism University is an on-demand RPA learning program, free to use for anyone with a Blue Prism Portal login. Anyone can sign-up for the Blue Prism Portal, University, Communities, or Digital Exchange. Content accessibility changes between non-customers, customers, partners, and internal BP employees. Please register for access at <https://portal.blueprism.com/>.

The screenshot shows the top navigation bar with 'SUPPORT TICKETS' and 'MY ACCOUNT' links. Below is the main navigation menu with 'University' selected. The main banner features the text 'Join the Blue Prism Community' and a 'JOIN NOW' button. A dropdown menu is open over the 'University' link, listing options like 'Welcome', 'Training Offering (via LMS)', 'Certification', 'Academia Program', 'Training Partners', 'Learning Community', 'FAQ', and 'Contact Us'.

Training courses found on the Blue Prism Portal are currently available in English, Japanese, Simplified Chinese, Spanish, French and Brazilian Portuguese. Some courses, such as Foundation Training, are also currently available with Russian and German subtitles.

In addition to full courses, Blue Prism University also includes single topic educational recordings such as “what’s new” overviews for each release, release technical enablement, and learning bites on a variety of topics.

RELEASE TECHNICAL ENABLEMENT

Release Technical Enablement (RTE) >

Deciper IDP Release Technical Enablement...	Deep Dive: Multi-authentication in 6.8	6.8 Release Technical Enablement (RTE)	6.7 Release Technical Enablement (RTE)
English	English	English	English
ENROLL	ENROLL	ENROLL	ENROLL

BP LEARNING BITES

BP Learning Bites >

ROM再入門: RPA導入・推進の成功への道筋と...	Blue Prism Learning Edition - Download a...	Using Web APIs in Blue Prism	Using Splunk with Blue Prism	Workday - Expanded explanation	Integrating Splunk & Blue Prism through ...	Creating Prism
Japanese	English	English	English	English	English	English
ENROLL	ENROLL	ENROLL	ENROLL	ENROLL	ENROLL	ENROLL

Classroom Training

Blue Prism’s worldwide network of Authorized Training Partners deliver flexible, role-based, customized, public and private training. The Blue Prism® Education Services team carefully selects Authorized Training Partners, and regularly review their instructor-led coursework to maintain top standards. Authorized Training Partners offer physical and virtual classroom training.

Find a training partner at <https://www.blueprism.com/partners-and-services/training-partners/>

Training Modules by Role

Several critical roles for Blue Prism, along with a brief description and recommended training, are outlined below. BP Basic Training is currently found on The BP Digital Exchange, but all other coursework and documentation can be found on Blue Prism University.

Some BP University course groupings are currently undergoing navigation rearrangement. As a result, some course groupings may appear different depending on how you navigated to them. ‘Discover Blue Prism’ seems to be the most effected. The course should include the following:

- What is RPA
- The Blue Prism Vision
- The Digital Workforce
- Watch it Work
- How to Automate
- How to Monitor

SUMMARIZED BLUE PRISM DELIVERY ROLES

Role	Description & Skills	Recommended BPU Curriculum
Project Manager	<ul style="list-style-type: none"> Manage the implementation of a certified Blue Prism Capability. Should have PMP skillsets, specifically adaptive development methodologies such as SRUM are ideal. Should be able to bridge IT and Operations groups. 	<ul style="list-style-type: none"> Discover Blue Prism (Course Grouping) Product Induction* Robotic Operating Model Process Delivery Roadmap
Process Analyst	<ul style="list-style-type: none"> Lead Opportunity Assessments , create Process Definition Documentation, and support testing as required. Should have strong communication/survey, process improvement, flow-charting, and process engineering skills. A broad understanding of cross-department operations can be valuable. 	<ul style="list-style-type: none"> Discover Blue Prism (Course Grouping) Product Induction* Process Delivery Roadmap Process Discovery – Basic Concepts Process Discovery – Advanced Concepts
Process ‘Developer’	<ul style="list-style-type: none"> Design, develop, test, run and support Blue Prism solutions. Does not require programming skills, but IT engineering concepts such as regression testing and the ability to logically trace the source of errors are very valuable. An aptitude for visual puzzle solving is necessary. This role is typically staffed with individuals with an IT background, but full software developers may become bored. 	BP University - Developer Certification Learning Plan
Process Controller	<ul style="list-style-type: none"> Administer robot schedules, process priorities, health checks, and raise support issues. Should have good organization skills and a basic knowledge of business processes. Good communication skills, with the ability to explain issues to Blue Prism experts is a must. 	BP University – Process Controller Learning Plan
(Business Unit) Subject Matter Expert	<ul style="list-style-type: none"> Assist Process Analyst with the creation of process documentation. This role is temporary based on the process to be automated. Experience personally performing the process to be automated is critical for this role. 	<ul style="list-style-type: none"> Discover Blue Prism (Course Grouping) Product Induction

* Blue Prism Basic Training (~10 hours) is recommended over Product Induction (~2 hours) for anyone spending a significant amount of time with Blue Prism.


IMPORTANT - HR and IT should also be involved in any new Blue Prism capability creation. Specifically, Information Security and Architecture are necessary, and should be involved early.

BP UNIVERSITY PROCESS CONTROLLER LEARNING PLAN

blueprism | University

🔍
🔔

← Back to My Courses
🔗



Process Controller
10 courses











10%

→ 🏆 **Learning Plan Progress**
7h 19m | 0h 0m

RESUME WHERE YOU LEFT OFF

About this Learning Plan

The Blue Prism Process Controller learning plan has been created to give delegates the experience on how to manage, control and report upon your organization's digital workforce.

- | | | |
|-------------------------------------|---|---|
| <input type="checkbox"/> |  | <p>What Is RPA?
Robotic Process Automation (RPA) is a revolutionary new way to automate business that offers a potential ROI of 30% to 200% in just th...
E-Learning</p> |
| <input type="checkbox"/> |  | <p>The Digital Workforce
In a world of digital transformation, Blue Prism deploys a foundation for true operational excellence – the Digital Workforce. With innov...
E-Learning</p> |
| <input type="checkbox"/> |  | <p>The Blue Prism Vision
Blue Prisms vision is the Digital Worker. We are creating the future of work, an on-demand, intelligent, autonomous digital workforce. In...
E-Learning</p> |
| <input type="checkbox"/> |  | <p>Watch it work
Blue Prism's automation runs invisibly and reliably, but a behind the scenes look helps you see what's happening. Start the Video to Lea...
E-Learning</p> |
| <input type="checkbox"/> |  | <p>How To Automate
Learn how users can link process-specific catalysts and actions together to build a workflow that robots can follow.
E-Learning</p> |
| <input type="checkbox"/> |  | <p>How To Monitor
Learn how users can make process workflow changes and re-assign robot tasks in real-time. Start the video to learn more.
E-Learning</p> |
| <input checked="" type="checkbox"/> |  | <p>Blue Prism Process Delivery Roadmap
Welcome to Blue Prism Process Delivery Roadmap training module. This is an online training module which has been designed for learn...
E-Learning</p> |
| <input checked="" type="checkbox"/> |  | <p>Blue Prism Product Induction
Blue Prism Product Induction Training provides a very basic introduction to the Blue Prism product. Inclusive of a short exercise, in whic...
E-Learning</p> |
| <input checked="" type="checkbox"/> |  | <p>Robotic Operating Model
This learning aims to introduce the Robotic Operating Model (ROM), the Blue Prism's industry leading approach to successfully providin...
E-Learning</p> |
| <input checked="" type="checkbox"/> |  | <p>Control Room - Best Practices
The Control Room is Blue Prism's command center: it provides a centralized administration console for controlling, monitoring, executi...
E-Learning</p> |

BP UNIVERSITY 'DEVELOPER' LEARNING PLAN

blueprism | University

[Back to My Courses](#)



Blue Prism Developer Certification (EN)

8 courses



Learning Plan Progress

1h 0m | 0h 0m

[RESUME WHERE YOU LEFT OFF](#)

About this Learning Plan

This learning plain aims to assess the concepts learned during the Blue Prism foundation training and reading of accompanying guides. After completing this learning you will be able to assess your understanding of Work Queues, Exception Handling & Object layer design, as well as Blue Prism Delivery Methodology.

- Basic Awareness (EN)**
 The Basic Awareness section provides an introduction to the Blue Prism philosophy and an overview of the Blue Prism product plus associ...
 E-Learning
- Blue Prism Foundation Training**
 Blue Prism Foundation Training, provides a comprehensive introduction to all of the concepts and activities associated with configuring a ...
 E-Learning
- Blue Prism Developer Mandatory Training**
 Welcome to Blue Prism Developer Mandatory Training course, This is an online training course which has been designed for learners who ...
 E-Learning
- Blue Prism Process Delivery Roadmap**
 Welcome to Blue Prism Process Delivery Roadmap training module. This is an online training module which has been designed for learner...
 E-Learning
- Advanced Consolidation Exercise (EN)**
 The Advanced Consolidation Exercise (ACE) curriculum enables developers that have successfully completed the Foundation Training and ...
 E-Learning
- Further Developer Learning (EN)**
 This course contains a collection of training guides which will introduce you to more advanced features and techniques within the Blue Pri...
 E-Learning
- Working with different application types and Spy Modes (EN)**
 A collection of training guides which will introduce you to the different application Spy Modes available in Blue Prism, and also how to inte...
 E-Learning
- Surface Automation (EN)**
 This course will introduce you to Surface Automation. As you work through the 2 sub-courses, you will become more experience in using t...
 E-Learning

The ROM defines primary deliver roles including job descriptions, responsibilities, and training. These can be found at <https://portal.blueprism.com/robotic-operating-model/people/skills-and-responsibilities>.

BP CONTROLLER JOB SPEC

Controller

The Blue Prism Process Controller supports and administers the day to day running of Blue Prism processes in the live environment.

The Process Controller will schedule and run Blue Prism processes, ensure the stability of the Blue Prism IT environment, investigate any issues in the live processes, and raise change requests or support calls where required.

TRAINING AND CERTIFICATION

CAREER PATHWAYS

SKILLS AND RESPONSIBILITIES

- HEAD OF RPA
- DELIVERY LEAD
- TECHNICAL ARCHITECT
- DEVELOPERS
- ANALYST
- **CONTROLLER**
- TEST ANALYST
- SOLUTION DESIGNER
- ROM ARCHITECT
- SUPPORT ANALYST
- RELEASE MANAGER

RESPONSIBILITIES*

PERSON SPECIFICATION

- Daily administration of the Blue Prism live environment (running processes, maintaining resource PCs, viewing logs etc)
- Case Management, managing and allocating process workloads
- Managing and investigating exceptions (Business and System Exceptions)
- Basic Process Studio and Object Studio skills
- Solving issues that arise in the day to day running of Blue Prism processes and assisting in the provision of timely responses and solutions as required
- Communicating with Blue Prism on software related issues, suggesting improvements and participating with other users in the Blue Prism community.

*Responsibilities may vary between organisations and these are meant as a guideline

Getting Started

Personal Development >

Where to start >

What to look out for >

Blue Prism Editions

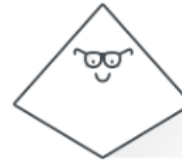
Blue Prism offers many ways to try, learn, and buy the world’s most successful Digital Workforce. All editions of Blue Prism are fully functional, but the On-Premise Trial and Learning Edition include a different installation wizard. This installer includes a local SQL database install and a license activation. These editions also limit the number of concurrent Digital Workers and concurrent published processes. Processes can be unpublished/republished to test a wider variety of processes. The purchasable, or “Enterprise Edition” of Blue Prism is only licensed by the number of concurrent Digital Workers, with no restriction on published processes.



Try

Blue Prism free trials, with two options available – in the cloud or on your local computer- are easy to access and quick to deploy.

LICENSE	Free*
DURATION	Up to 30 Days
DIGITAL WORKERS	1
PROCESSES	15



Learn

New to RPA? Or are you a developer wanting to learn more? Easily level up your automation skills with this free, locally installed edition of Blue Prism.

LICENSE	Free
DURATION	180 Days
DIGITAL WORKERS	1
PROCESSES	5

A video showing the installation of the v6.7 Trial / Learning Editions can be found at <https://youtu.be/vwJLDrQWeoE?t=390>.

Trial Editions - In the cloud or on your own infrastructure, you can now easily try the world's most secure RPA platform and decide which environment works best for you and your business. The free trials come supported with free access to training material to get you started quickly and includes the same level of security that makes Blue Prism the ideal RPA enterprise solution.

On-Premise and Cloud Trials can be accessed at <https://digitalexchange.blueprism.com/site/global/software/free.gsp>.

Learning Edition - If you're new to Robotic Process Automation, or a seasoned user that just wants to learn more, our free Learning Edition is for you. Get learning with Blue Prism on your own machine. You can experiment with building automations and experience the power of connected-RPA without purchasing a Blue Prism license. The Learning Edition is free for 180 days; users just need to sign-up for the Blue Prism Digital Exchange (or use an existing BP Portal / BP University login). Individuals can also sign-up for new 180-day licenses as needed.

The Learning Edition can be accessed at <https://digitalexchange.blueprism.com/dx/entry/3439/solution/blue-prism-learning-edition>.

Enterprise Edition – All editions of Blue Prism utilize a single code-base, with the only exception being the simplified installation and license restrictions within the trial and learning editions. Blue Prism's "Enterprise Edition" is the standard non-trial version of the platform utilized by 1,800 customers. It can be licensed for an unlimited number of concurrent production Digital Workers, and unlike the trial and learning editions, there is no restriction on published processes. Blue Prism never charges customers for training, development, disaster recovery, or any other non-production license needs.

A single "starter" Digital Worker can be purchased through the Blue Prism Digital Exchange at <https://digitalexchange.blueprism.com/dx/entry/3439/solution/blue-prisms-connected-rpa-solution>. However, we recommend for most companies to simply work with their Blue Prism Account Executive for license acquisition.

Please note that all editions of Blue Prism come with free access to resources, tutorials, and training materials through Blue Prism University. Users also get free access to Blue Prism Community & forums for support.

Cloud Trials - Azure Marketplace

Blue Prism and Microsoft have teamed to offer single-instance, cloud-based free trial of Blue Prism on the Azure Marketplace. Intended for short-term use, the trial is an easy, quick-start deployment to introduce your users to Blue Prism through 10 ‘Basic Training’ labs. This is a great way to introduce the capabilities of Blue Prism’s connected-RPA platform for a month without traditional training overhead.

An Azure subscription is required to access the cloud-based trial. However, Microsoft offers 1 year of Azure for free. Marchela Bozhilova, Global Blue Prism Practice Lead at Symphony Ventures, shows how to setup a free Azure environment with Blue Prism at <https://www.youtube.com/watch?v=MWuBN6kLBxM&t=4s>.

More information including a start-up guide can be found on the Digital Exchange at <https://digitalexchange.blueprism.com/dx/entry/3439/solution/blue-prism-on-azure-marketplace>.

A direct link to the Azure Marketplace can be found at <https://azuremarketplace.microsoft.com/en-us/marketplace/apps/blueprismlimited-4827145.blueprism?tab=PlansAndPrice>.

Hands-On Training: The First Course

Blue Prism offers extensive coursework for all roles and backgrounds through Training Partners, Delivery Partners, Cloud Partners, and Blue Prism University.

The most common starting points are as follows:

Course	Channel	Delegate Cost	Workshop Time	Audience
BP Cloud Experience	BP University	Free	~3 hours	All roles interested in exploring the functionality of BP Cloud Hub (including Wireframer) and BP Cloud Interact.
Product Induction	BP University	Free	~2 hours	All roles outside object / process creation (e.g. Managers, Analysts, Controllers).
Basic Training	Azure Marketplace / Digital Exchange	Free	~10 hours	POC builders or Part Time “Developers”
Foundation Training	BP University	Free	~20 hours	Full Time “Developers” with an aim towards certification

All Blue Prism trainings requires access to the Blue Prism software. The Azure Cloud Trial and BP Cloud Experience both offer a hosted instance of Blue Prism. The Azure Cloud Trial is pre-loaded with Basic Training, but other courses can be installed. If your company does not have a central set of Blue Prism training environments, we recommend a local installation of the Blue Prism Trial or Learning editions. These can then be populated with coursework and test applications.

Blue Prism Basic Training and Foundation Training are two different options for a deep dive into Blue Prism.

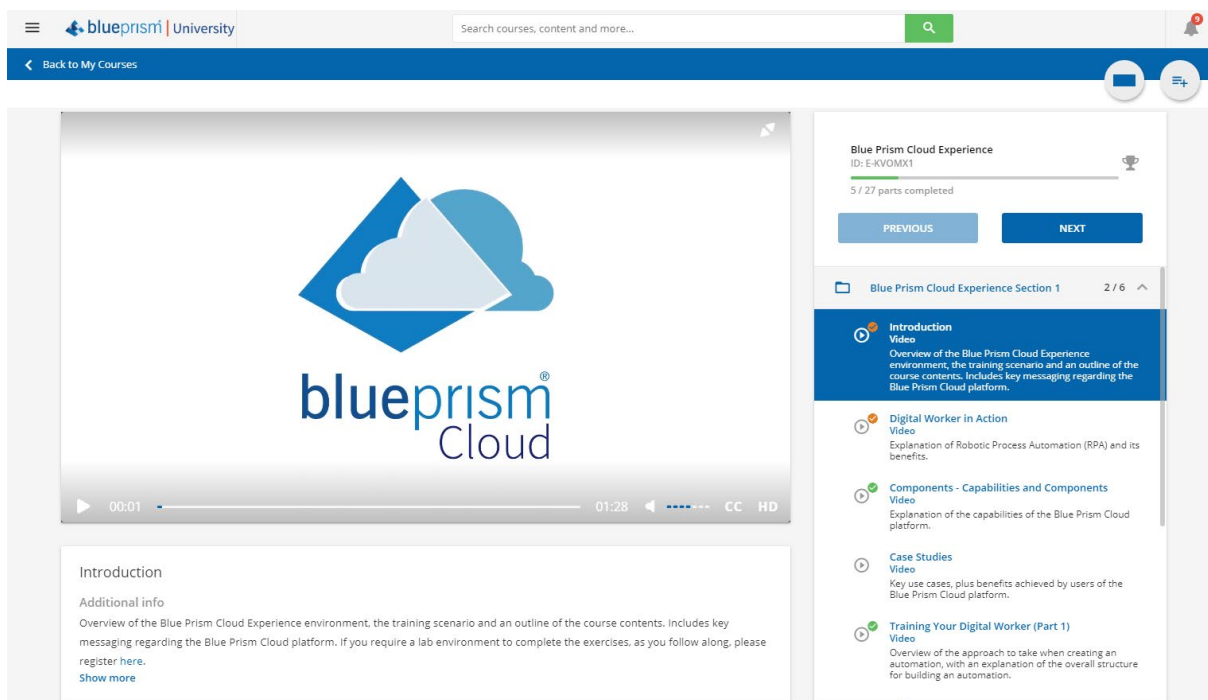
Basic Training – These labs consolidate a range of the most important topics from the full “Developer” certification curriculum into a single course for any level of technical background. Topics are primarily focused on how to build objects and processes in Blue Prism with an emphasis on why to take specific approaches within the technology. The labs spend less time focusing on topics around overall RPA program lifecycle management. Consequently, this is an ideal training for individuals looking to perform a POC or quickly contribute to a central delivery practice through “Citizen Development”. The content within Basic Training will be redundant for an individual who plans to complete the full “Developer” curriculum.

Foundation Training – This course is more hands-on than Basic Training and is built for individuals who will complete the full ‘Developer’ curriculum. As a stand-alone course, Foundation Training covers a narrower set of topics than Basic Training, but half of the course time is spent on practical build exercises. Consequently, Foundation Training is best suited for individuals paired into a classroom or mentor program as exercises are built to be reviewed. Foundation Training is also supplemented by video tutorials on Blue Prism University.

Critical - Foundation Training is built with the understanding that an individual will complete the rest of the development curriculum before real-world builds. Consequently, it does not cover some critical technology topics, most notably within the various spy-mode techniques in Object Studio.

BP Cloud Experience

The Blue Prism Cloud Experience is a roughly 3-hour hands-on course which serves as an introduction to Blue Prism Cloud. Some content is a review for those already familiar with Blue Prism, while sections on Hub and Interact will be new to most. The BPC Experience coursework is on Blue Prism University, but you will first want to first sign-up for a free BP Cloud training instance at <https://cloud.blueprism.com/blue-prism-cloud-experience-course>.



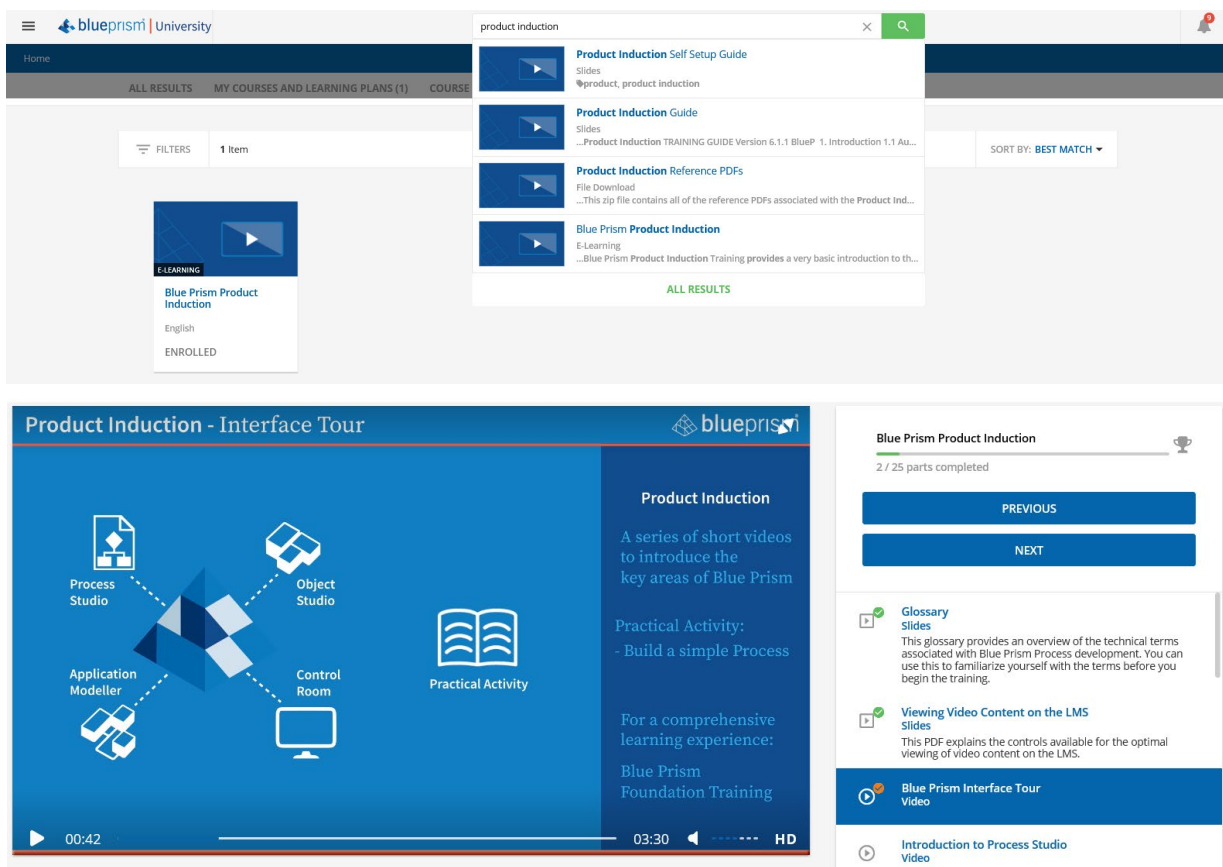
In January 2020, BP Cloud Hub and Interact were made available as separate hosted modules for use against traditional on-premise implementations of Blue Prism. In August 2020, Blue Prism Hub and Interact modules will be available for on-premise deployment without BPC hosting.

Product Induction Training

The Blue Prism Product Induction course is a 2-hour introduction workshop designed for people who work around a Blue Prism CoE, but their day job may not be process “development”. It is a great hands-on introduction to Blue Prism that does not require a mentor. The course would not be relevant to ‘Process Developers’ who will take the Foundation Training, as the content is covered in far more detail within that course. However, the Product Induction course is a great way for anyone interested in the platform to gain initial hands-on time with the platform.

If this course is not already in your assigned activities, please visit Blue Prism University, search for “Product Induction”, and enroll under the course catalogues tab. The course PDFs and installation components are downloaded from the course page on BP University.

PRODUCT INDUCTION ON BP UNIVERSITY



The screenshot shows the Blue Prism University interface. At the top, there is a search bar with 'product induction' entered. Below the search bar, a list of search results is displayed, including 'Product Induction Self Setup Guide', 'Product Induction Guide', 'Product Induction Reference PDFs', and 'Blue Prism Product Induction'. The 'Blue Prism Product Induction' result is highlighted, showing it is an E-Learning course with 1 item and is currently ENROLLED.

Below the search results, there is a video player for 'Product Induction - Interface Tour'. The video player shows a progress bar at 00:42 / 03:30. The video content includes a diagram of the Blue Prism architecture with components: Process Studio, Object Studio, Application Modeller, and Control Room. Text on the right side of the video player reads: 'Product Induction: A series of short videos to introduce the key areas of Blue Prism. Practical Activity: - Build a simple Process. For a comprehensive learning experience: Blue Prism Foundation Training'.

To the right of the video player, there is a course progress section for 'Blue Prism Product Induction' showing '2 / 25 parts completed'. It includes 'PREVIOUS' and 'NEXT' buttons, and a list of related content: 'Glossary Slides', 'Viewing Video Content on the LMS Slides', 'Blue Prism Interface Tour Video', and 'Introduction to Process Studio Video'.

Basic Training

Basic training consists of a set of 10 labs designed to teach the basics of Blue Prism modelling and best practices. This course was created for users with any level of technical background who are new to RPA.

Users learn the following Basics of Blue Prism:

- Object design and best practices
- Process design and best practices
- Using the Credential Manager
- Spying best practices
- Using VBOs
- Using Work Queues
- Exception Handling best practices
- Using the Control Room

Blue Prism's Basic Training is the most efficient approach to learn the critical concepts within the platform. However, unlike Foundation Training, this self-paced course was not built for 1-on-1 mentoring and design feedback through practical build exercises. Individuals looking to move through a full Developer Certification pathway can benefit by starting with Basic Training, but most of the content will be redundant to topics covered over the course of a full curriculum.

This course requires the trainee to have access to an instance of Blue Prism. This could be through the Azure Cloud Trial, corporate hosted training VMs, or local installations of the Trial or Learning editions.

BP Basic Training can be downloaded from

<https://digitalexchange.blueprism.com/dx/entry/3439/solution/blue-prism-basic-training-labs>.

Unlike other coursework, videos supporting BP Basic Training are not currently hosted on Blue Prism University. While the course does not require supporting videos, they are highly recommended. At the time of this document update, videos supporting each BP Basic Training lab can be found on the Blue Prism Labs YouTube playlist at https://www.youtube.com/playlist?list=PLoDw7L1cM7G-eG6KHgrlIWGS6gAf_gyaX.

Foundation Training

Individuals who want to become certified Process Developers should skip Product Induction and complete Blue Prism Foundation Training. Unlike most "RPA" platforms, this role does not require any code or scripting skillsets in Blue Prism, so many partners use different names for this role such as "robot trainer" or "modeler".

Blue Prism Foundation is the core course to gain standard knowledge of Blue Prism process "development". It is the first step in full BP Accreditation, and the pathway is outlined below.

'DEVELOPER' CERTIFICATION PATHWAY

The role of the 'Developer' is to visually design Blue Prism objects and processes in accordance with Process Design Documents (PDDs) and Solution Design Documents (SDDs).

Mandatory Professional Developer Courses

- Surface Automation – Basic Training (6 – 8 hours)
- Surface Automation – Advanced Training (16 – 20 hours)



All coursework above can be found on University

Important Blue Prism Portal Content

Additional Guides & Templates for Exams

- Scheduler
- Object Layer Design
- Environments and Session Variables
- Resource Pool & Groups
- Surface Automation of Terminal Emulators
- Guide to UIA
- Browser Automation Guide
- Java Automation Guide
- Mainframe Automation Guide

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- Accessibility Mode
- Secure Windows Authentication
- Credential Manager
- Web Services
- Login Agent
- Interfacing with PDFs
- Advanced Data Items
- Attribute Matching
- Run Modes

Additional Guides & Templates (non-Exam)

- SAP Integration
- Send Keys & Events
- Exception Screen Capture
- Blue Prism Dashboard Tiles
- Multi-Team Environments
- Solution Design Overview
- Process & Object Templates
- Guide to Release Manager
- Logging Best Practices
- Examples Library
- Introducing Your Process to Live Data
- Raising a Support Ticket
- BP Learning Bites

Developer Jumpstart

- MAPIEx
- MAPIEx - HTML
- Login Agent
- XML Utility
- Date & Time Manipulation
- CyberArk
- Image Search Utility
- Queue Reporting
- Centralized Email Manager

COMMUNITY

- Application Integration
- BP Tech Chat
- Control Room & Scheduler
- Digital Exchange
- DX Developer
- Ideas Portal
- Jobs Board
- Object Studio
- Process Discovery
- ROM

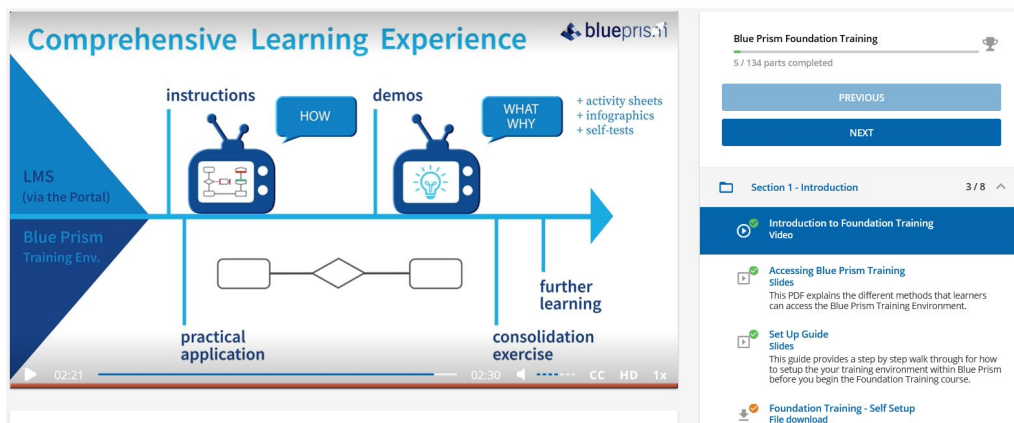
Blue Prism Foundation Training can be completed in as little as 10 hours, but 20 hours it typical for someone with a technical background and 30 hours for someone without. The course teaches how to use the "Lego block" components of Blue Prism, and individuals with a technical or engineering background typically pick up the concepts faster, while others may be learning these concepts for the first time. Blue Prism Foundation Training covers:

- Comprehensive explanation and application of the Process and Object Studio

- Overview of Error and Exception Handling
- Overview of Case Management, Work Queues, and Reporting

A bit like a college course, there are 11 chapters of content that build on each other. Each chapter has hands-on exercises and the course culminates with a full consolidation exercise. Blue Prism recommends pairing a mentor with Foundation Training. The course is purposefully built to require limited research through Blue Prism's FAQs, Communities, or a mentor. The mentor will also grade the consolidation exercise (*practical build*) in chapter 11.

FOUNDATION TRAINING VIDEOS ON BP UNIVERSITY



If this course is not already in your assigned activities, please visit Blue Prism University, search for “Foundation Training”, and enroll under the course catalogues tab.

This course requires the trainee to have access to an instance of Blue Prism. This could be through the Azure Cloud Trial, corporate hosted training VMs, or local installations of the Trial or Learning editions.

Foundation Training includes subtitles in English, Japanese, Simplified Chinese, Russian, Spanish, French, Portuguese and German.

Individuals looking to follow Blue Prism’s full Developer Certification pathway should register for this Learning Plan at <https://blue-prism.docebo.com/learn/lp/44/blue-prism-developer-certification-en>.

Additional Developer Curriculum

These courses require the trainee to have access to an instance of Blue Prism. This could be through the Azure Cloud Trial, corporate hosted training VMs, or local installations of the Trial or Learning editions.

Process Delivery Roadmap – A training modules which describes at a high level the various steps in delivering a Blue Prism process solution into production. The short course is supported by an example Blue Prism solution complete with delivery documentation. (2 – 4 hours)

At the time of this document update, the Process Delivery Roadmap is only available in English. The course is an update on Blue Prism’s ‘Lifecycle Orientation’. Trainees learning in Spanish, French, Japanese, and Portuguese, and Simplified Chinese should continue to utilize the corresponding Lifecycle Orientation course.

Lifecycle Orientation - A series of documents, delivery methodology, and a process solution to help those new to Blue Prism understand how a process is delivered to Production. (2 – 4 hours)

Mandatory Training – Modules such as Advanced Exception Handling, Advance Work Queues, and Development Best Practices aimed at students who have completed the Foundation Training course and are beginning to put their education into practice. (8 – 10 hours)

Modern Browser Automation – This provides a complete guide to automating web-based applications and web pages presented through modern browsers including Chrome, Firefox, and Edge. The course covers configuration steps, demonstrates how to launch and attach to a session, and also offer useful tips and techniques for the interaction with elements within the browser window. (3 - 5 hours)

Advance Consolidation Exercise - The Blue Prism Advanced Consolidation Exercise (ACE) is a supplementary training exercise, which follows the successful completion of the Foundation Training course and mandatory guides. It provides the developer with sixteen real-life scenarios that require modification, so they are fit for purpose and optimized. Each scenario provides an incomplete or defective example for review by the developer.

These scenarios will introduce the developer to the typical challenges that will exist on live projects. The ACE is based on the BP Travel application referenced in the Lifecycle Orientation and requires 16 - 24 hours to complete.

Working with Other Applications and Spy Modes - A collection of training guides on best practices for a range of application types, and corresponding “Spy Mode” techniques available in Blue Prism.

Surface Automation – SA is a technique for working with images and although primarily used on thin-client applications, it can also be applied to any application with a user interface. Training on this topic is broken into two courses.

SA Basic Training (v6) - This 6 - 8 hour course covers the basic principles of Surface Automation. It is intended for Blue Prism modelers/developers who have successfully completed the Blue Prism Foundation Training course.

SA Advanced Training (v6) - This 16 - 20 hour course covers the advanced principles of Surface Automation. The course is intended for Blue Prism users who have successfully completed both the Blue Prism Foundation Training and the Surface Automation – Basic Training course. Some of the exercises in this course are deliberately less prescriptive than in the basic training course, and the topics are not suitable for novices.

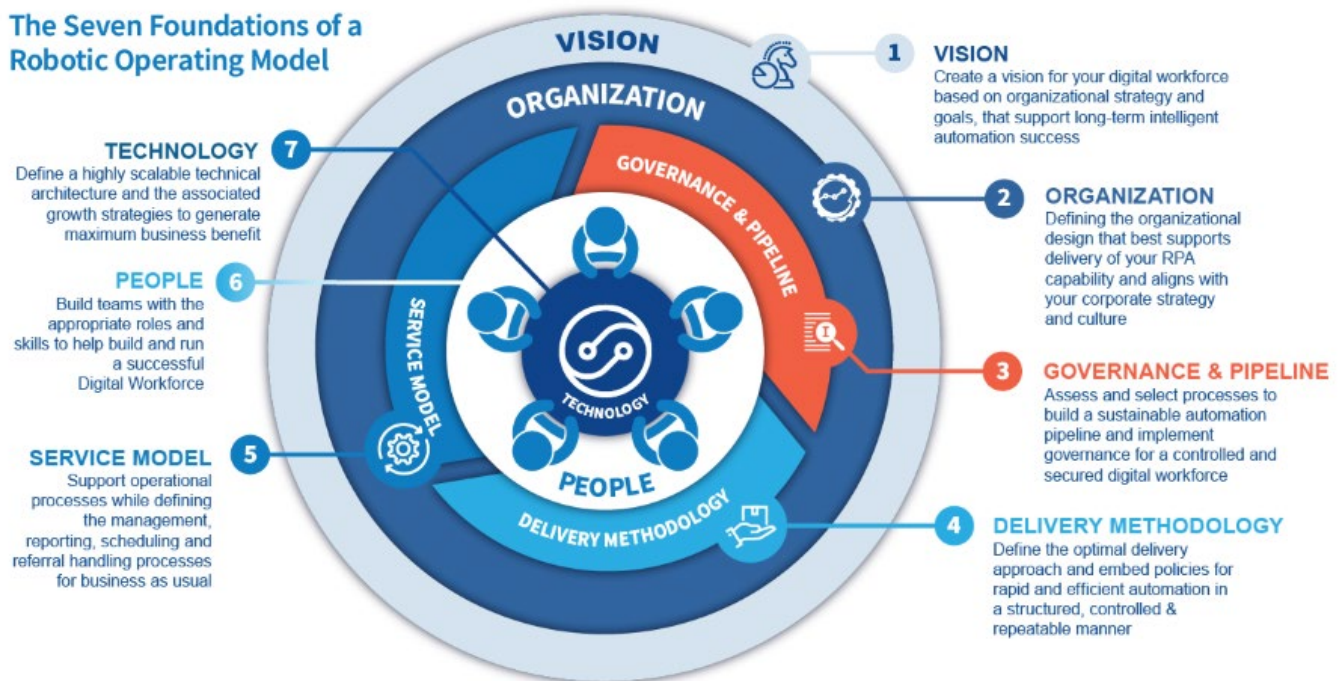
Autonomous Training Kit

The Autonomous Training Kit (ATK) offering is no longer available on the portal. This content has been migrated to separate Blue Prism University downloads and does not require a permit.

Robotic Operating Model

Blue Prism's Robotic Operating Model (ROM) outlines standards, principles, and templates for a successful Enterprise RPA framework. The ROM aggregates 18+ years of best practices around training, staffing, process design, governance, security, and delivery management.

The Seven Foundations of a Robotic Operating Model



A detailed guide through the ROM and supporting documents can be found at <https://portal.blueprism.com/robotic-operating-model>.

The Robotic Operating Model 1.0 course on Blue Prism University is roughly 2 hours and introduces the foundations of this framework. The course starts with two short videos introducing Enterprise RPA including the Maturity Model and Capability Creation Overviews. The course then includes 4 interactive modules covering the seven pillars of ROM.

Module 1: Vision and Organization

Module 2: Governance and Delivery Methodology

Module 3: Service Model and People

Module 4: Technology

The ROM 1.0 course should be utilized for certifications pathways until August 2020.

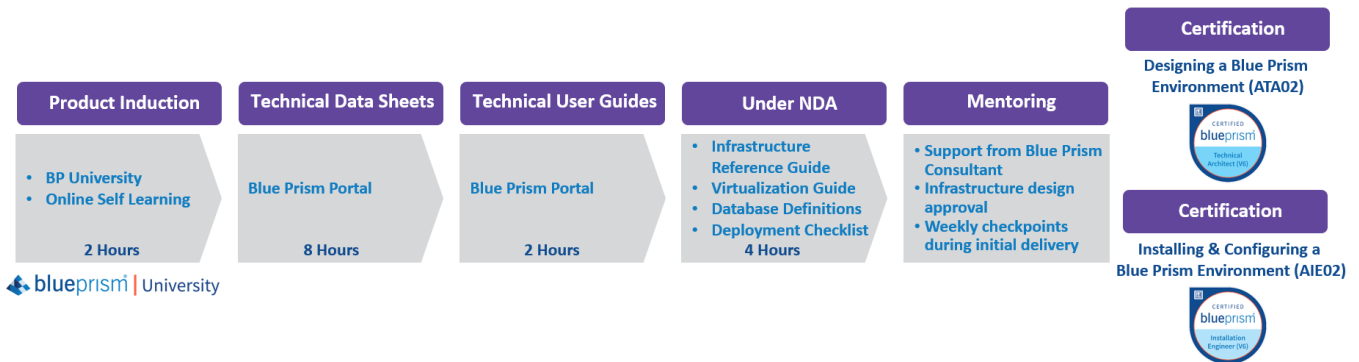
The ROM 2.0 is course should be utilized past August 2020. Both can be found on Blue Prism University.

Environment Training Roles

In addition to training for critical development and program delivery roles, Blue Prism maintains certification pathways for Technical Architect & Installation Engineer roles. The learning pathway for these roles begin with the Product Induction course, but most of the education comes from review of documentation and practical experience.

NOTE – This certification pathway requires access to material under NDA, so typical trainees would be employed by a Blue Prism customer or partner.

The Technical Architect & Installation Engineer training pathways can be found in summary below.



Important Blue Prism Portal Content

<p>Technical Data Sheets for Exams</p> <ul style="list-style-type: none"> • Infrastructure Overview • Infrastructure Reference Guide* • Virtualization Guide* • Installing Enterprise Edition • Provisioning a Blue Prism Database Server • Maintaining a Blue Prism Database Server • Active Directory Integration • Credential Manager • Login Agent • Remote Access Tools • Monitoring • Operational Audit Overview • Secure Windows Authentication • Securing Network Connectivity • Load Balancing • Cloud Deployments 	<p>Additional Guides & Templates (non-Exam)</p> <ul style="list-style-type: none"> • Smoke Test Checklist • Installing v6.0 for Local Training • Setup Guide – Autonomous Training Kit • Guide to Release Manager • Logging Best Practices • HIPPA • Operational Audit • PCI DSS Compliance • Security & Compliance Guide • CyberArk Integration Guide • Smart Card Deployment Models • Azure Reference Architecture • AWS Reference Architecture • Google, Watson, & Microsoft Intelligent Services Guides • Raising a Support Ticket • BP Learning Bites 	<p>blueprism COMMUNITY</p> <ul style="list-style-type: none"> • Application Integration • BP Tech Chat • Control Room & Scheduler • Digital Exchange • DX Developer • Ideas Portal • Jobs Board • Object Studio • Process Discovery • ROM
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The Installation Engineer coursework is currently expanding on Blue Prism University.

Installation Engineer >

 E-LEARNING	 E-LEARNING	 E-LEARNING	 E-LEARNING	 E-LEARNING	 E-LEARNING	 E-LEARNING
Selecting a BP Server Connection Mode (E...	Login Agent (EN)	Active Directory Integration (EN)	Securing Network Connectivity (EN)	Credential Manager (EN)	Secure Windows Authentication (EN)	Maintain Databas
English	English	English	English	English	English	English
ENROLL	ENROLL	ENROLL	ENROLL	ENROLL	ENROLL	ENROLL

Decipher IDP

Blue Prism’s Decipher Intelligent Document Processing was released during BP World 2020. This significant new solution is free to customers and is undergoing a controlled support release. At the moment anyone with a BP Portal login can access everything for Decipher IDP except the software download. The following can currently be found on the Blue Prism Portal and BP University.

- Decipher IDP Foundation Training (Basic) on BP University

- Decipher Product Page, FAQ, Installation Guide, and User Guides on the BP Portal - <https://portal.blueprism.com/product/decipher-idp>

The screenshot shows a presentation slide for 'Module 1: Introduction to Decipher IDP'. The slide features the Blue Prism logo and the word 'Decipher' in a large font. The main content is a list of 10 learning outcomes, numbered 1 through 10. The slide is displayed in a presentation viewer interface with a dark background and a light blue/purple gradient. A navigation menu is visible on the right side of the slide, listing various topics related to the Decipher IDP training.

Learning Outcomes

1. Learner Profile
2. Technical prerequisites
3. Introduction to the Decipher IDP Foundation Training
4. Introduction to Decipher IDP
5. Understand the key benefits of Decipher IDP
6. Understand the four main components of Decipher IDP
8. Understand how Decipher IDP fits into the automation timeline
9. Understand what the Decipher IDP web application is and the main functionality
10. Understand the key roles associated with Decipher IDP document processing

Blue Prism Certification Program

In addition to training, Blue Prism Education Services maintains certification pathways for principal roles. Blue Prism certification requires an independently invigilated examination in a Pearson Vue test center (*available in over 180 countries*).

Blue Prism certifications are globally recognized and demonstrate graduates have honed their skills through rigorous study and hands-on experience. Individuals can promote their proficiency in various Blue Prism subject areas using Blue Prism's Global Certification digital badges. These badges showcase learning accomplishments, and employers can utilize the website <https://www.youracclaim.com/> to easily ensure job applicants meet resume qualifications.

There are several types of Blue Prism Certification. Most Process "Developers" would aim towards the initial Blue Prism Certified Developer exam (AD01). As pre-requisite, this exam requires the trainee to have been registered on the Blue Prism portal for a minimum of 3 months. This is to encourage real-world experience building in Blue Prism, and it is very unlikely that the exam can be passed without this type of experience. With 6 months of experience, Certified Developers proceed to Professional Developer (APD01) and Solution Designer (ASD01) certification exams.

Individuals looking to follow Blue Prism's full Developer Certification pathway should register for this Learning Plan at <https://blue-prism.docebo.com/learn/lp/44/blue-prism-developer-certification-en>.

Blue Prism also has structured certification paths for Installation Engineers (AIE02), Technical Architects (ATA02), and ROM Architects (ARA01). These 3 certifications do not require a pre-requisite AD01 Developer certification. All exams are hosted by Pearson Vue. More on these accreditations can be found at <https://portal.blueprism.com/university/certification>.

BLUE PRISM CERTIFICATION



The Designing a Blue Prism Environment Exam (ATA02) tests a candidates understanding and appreciation of all the architectural components, support requirements, and design considerations that underpin a scalable and secure Blue Prism enterprise architecture.



The Developer Accreditation Exam (AD01) tests a developer's understanding of the mandatory Blue Prism development concepts and functionality.



The Installing and Configuring a Blue Prism Environment Exam (AIE02) tests a candidate's knowledge and understanding of how all Blue Prism architectural components should be deployed and configured for a successful implementation.



The Accredited Professional Developer (APD01) exam represents the highest level of certification for a Blue Prism developer. The exam is aimed at already accredited developers with a broad range of Blue Prism knowledge, experience, and skills.



The Robotic Operating Model (ROM) Architect Exam (ARA01) tests a candidates understanding of the mandatory Blue Prism ROM concepts and delivery principles.

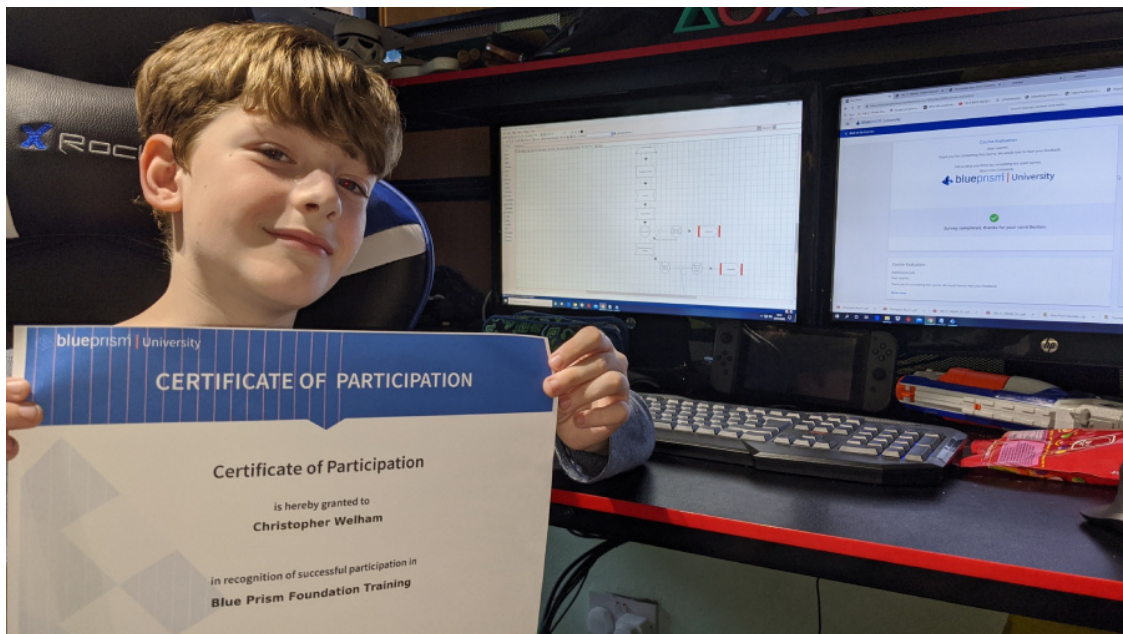


The Designing Blue Prism Process Solutions (ASD01) exam tests a candidates understanding and appreciation of scalable, secure, and efficient Blue Prism process solution design techniques and principles.

COV-19 Certification UPDATE

Pearson Vue, our exam delivery partner, has temporarily closed most testing centers worldwide in response to global government regulations to fight the spread of COVID-19. Stay up to date with current [TESTING AVAILABILITY INFORMATION FROM PEARSON VUE](#).

As an interim approach to testing center closures, Blue Prism has integrated a Certificate of Participation into Foundation Training on Blue Prism University. This certificate can be accessed after successful completion of all 9 course self-test and the course evaluation survey.



The Blue Prism University team is committed to supporting your learning journey during these difficult times. We will provide regular updates on any program adjustments or changes through our [LEARNING COMMUNITY](#). Please contact the Blue Prism Education Services directly at training@blueprism.com with any questions.